

Al-anon District 6  
 Treasurer's Report, October 2020  
 Submitted by Carol B

1. We continue to be financially healthy even though we are dealing with changes due to Covid-19. We currently have available:

**October 2020**

|             |         |
|-------------|---------|
| SELCO save  | \$1,004 |
| SELCO check | \$8,115 |

|                      |         |
|----------------------|---------|
| Emerald Empire save  | \$1,783 |
| Emerald Empire check | \$2,314 |

Total Bank Accounts \$13,216

|                        |                                |
|------------------------|--------------------------------|
| Less Prudent Reserve   | \$4,145                        |
| Less AFG Contributions | \$4,000 (not cleared accounts) |

|           |         |
|-----------|---------|
| Available | \$5,071 |
|-----------|---------|

Monthly –

Continuing to look at income/expense for the last three months –

**INCOME**

|           |  |
|-----------|--|
| July      | \$875                                  |
| August    | \$517                                  |
| September | \$709 (includes one donation of \$350) |
| TOTAL     | \$2,101 = averages \$700 per month     |

**EXPENSES** – Estimated expenses per month (including allocated expenses for annual payments and literature purchase/per September report) is \$646. This does not include the monthly \$500 rent.

We are in the black for September by approximately \$60.

2. Financial Priorities – DRAFT

I forwarded two documents regarding setting financial priorities. The first document is the Financial Priorities (2016) for the individual groups. It suggests how groups might consider giving money to other AFG arms.

The second document is a draft of how the District 6 GR's might consider the District's financial priorities in giving money to other AFG arms. Given the discussion at the September meeting, it appears that there is no agreement about how to approach this

giving. This draft leaves the amounts to be determined by the GR's, and recommends a quarterly review of giving. The review would be part of the Treasurer's report.

### 3. DRAFT Proposed Budget 2021

This draft was extremely challenging to prepare due to the unknowns.

- How soon will groups be able to meet face-to-face?
- How many members will feel comfortable meeting face-to-face?
- In the Covid climate, how will both our income streams and expense streams change?

This draft does not present an operating budget that is in the black.

#### PROCESS

- I used a combination of 2019 and 2020 actuals to make estimates for 2021.
- My approach was to try and balance realistic projections and erring on the conservative side for both income and expenses.
- I strongly suggest a quarterly review in 2021 to make adjustments based on actuals.

#### INCOME

- A. The most consistent sources of income are individual and group donations and literature sales. I projected 2021 donations to be \$7,000 and literature sales income to be \$5,400.
- B. Income from the breakfast meetings and rent from the use of the Literature Depot are both dependent upon those activities being able to take place. I have estimated income from these activities will take place for 6 months of the year and generate 75% of 2019 monthly average. 2021 income from breakfasts projected to be \$520 and meeting room rental at \$675.
- C. Events – In 2019 the holiday auction (\$3,380) and the picnic (\$630) generated significant income. Neither of these events occurred in 2020. Assuming they might happen in 2021, income is estimated at 75% of 2019 actual income. Picnic is estimated to generate \$636 and holiday auction \$2,500. Total would be \$3,136. This income all occurs in the second half of the year. The picnic is in August, the auction in December.
- D. In summary – The actual income for 2019 was \$26,000. Projected income for 2020 is \$10,750. Projected income for 2021 is \$16,970.

#### EXPENSES

Looking at the spreadsheet with the projected expenses, there are two types of expenses – fixed and variable. I put them in separate columns on the right hand side of the spreadsheet.

Variable expenses offer opportunities to limit spending to the collected 2021 income. They fall into the following categories:

### General Operating Expenses

DR Assembly Expenses

Alateen Sponsors

### Public Outreach Expenses

Meeting Lists Printing

Beginner Meeting Printing

Alateen Outreach

Mini Groups Grants

Summerfest

Public Outreach

### SUMMARY

1. I think that we are likely to operate in the red in 2021.
2. I anticipate that we will have some cash flow problems based on a couple of factors:
  - a. how quickly we are able to resume a regular face-to-face meeting schedule
  - b. if we are able to hold our events – breakfasts, picnic and auction
  - c. being able to hold a reserve that accommodate our occasional larger expenses such as literature purchases, insurance payment, etc.

### ACTION

I suggest several items:

- a. give this budget some thought and plan to adopt a 2021 budget by December
- b. form a subgroup to give the 2021 proposed budget a thorough group review
- c. consider holding a Covid reserve of \$3,000 (equal to fundraising events) in addition to the Prudent reserve